



Middleton C.B.S.
Secondary School
An Edmund Rice School

3rd September 2026

A Chara,

Thank you for contacting us in relation to the advertised position of Deputy Principal in Middleton CBS.

The post of Deputy Principal will be filled in accordance with the following:

- a) The Edmund Rice Schools Trust Charter
- b) Articles 20 and 21 of the Articles of Management for Catholic Secondary Schools
- c) Department of Education Circular 04/98
- d) Department of Education Circular 62/2021
- e) Role Profile for the position of the Deputy Principal

Further information about the school is available on the school's website, www.middletoncbs.ie

I now attach the Application Form and the links below to the five associated documents which should be read to assist you in completing the form and gain an understanding of the application process.

- 1. The Edmund Rice Schools Trust Charter, available [here](#)
- 2. Circular 04/98, available [here](#)
- 3. Circular 62/2021, available [here](#)
- 4. Articles 20 and 21 of the Articles of Management, available [here](#)
- 5. Role Profile of Deputy Principal, available [here](#)

Please note that in-person interviews only will be offered and requests for online interviews will not be accommodated.

Interviews are provisionally scheduled to take place on the week beginning 28th September 2026.

Completed Application Forms should be sent to recruitment@middletoncbs.ie by 12 noon on Thursday 17th September 2026. Please submit the form in pdf.

Yours,

Tracey Groome

Secretary Board of Management